

To Whom It May Concern

Dear Sir/ Madam

Subject: Elevate Occupational Career Advancement & Fast-Track Towards A Master Of Project Management Degree Via The Construction & Contract Management Competency (CCMC) Development Programme

Good news for those who are looking to mastering high-demand construction & contract management skills & competencies while accelerating their pathway towards a recognised University Master Degree!!!

We are proud to introduce our Competency-Based Learning on Construction & Contract Management Competency (CCMC) training programme.

This programme operates as a comprehensive standalone professional training sessions to upgrade individual technical expertise; simultaneously, it acts as an official gateway to the Universiti Tunku Abdul Rahman (UTAR) APEL(C) framework, helping them convert their newly acquired competencies & prior work experience into formal university credits.

Program Benefits

- ✓ **High-Utility Standalone Training: Gain immediate, industry-recognised skills & competencies in construction & contract related issues, risk mitigation, procurement & contract administration;**
- ✓ **Direct Alignment with APEL(C): The course structure is designed to help them explicitly map out & meet the Course Learning Outcomes required by the Malaysian Qualifications Agency (MQA) for credit exemptions;**
- ✓ **Save Time: Successfully leveraging this training towards UTAR APEL(C) that allows them to transfer up to 40% of their total graduating credits, shortening their postgraduate journey.**

Our Proposed Complimentary APEL(C) Briefing Session

The Accreditation of Prior Experiential Learning for Credit Award [APEL(C)] framework can seem complex. To help all those who are interested to seamlessly navigate the process, we are hosting a dedicated Briefing Session covering:

- ✓ The Mechanics of APEL(C): How informal & non-formal learning is evaluated.
- ✓ Challenge Tests vs. Assignment Based Portfolio Submissions: Choosing the right assessment route for the working adults especially those who do not possess formal entry qualifications.
- ✓ Evidence Mapping: How to use your CCMC training documentation to satisfy university credit requirements.

Date / Time Of Briefing: Tuesday, 16 June 26 at 2.00 – 3.00PM

Briefing Venue: Training Room

The Chartered Institute of Building (CIOB) Malaysia
5th Floor 8 Jalan Bangsar Utama 9 Bangsar Utama
59000 Kuala Lumpur

(Opposite The Bank Rakyat-Bangsar LRT Station)

Please contact **Ms. Audrey Chen** of **Tel No. 603 2284 5754** to secure your seat for the upcoming briefing session

We are pleased to attach the Programme Brochure for your easy reading & for purpose of Session Registration, please scan the QR Code or connect to the URL provided at the front of the Brochure.

Looking forward to seeing you at the Briefing.

Regards,

The Administrator
CIOB Malaysia



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Construction & Contract Management Competency (CCMC) Development Programme

Nine Session Days Of Competency Based Training
On

Managing Time, Cost & Quality For Construction & Contract Execution

!
Sessions Can Be Attended
As Standalone Or In Full As
Part Of The APEL(C) Process
For Credit Transfer Towards
The UTAR Master Of Project
Management Programme



TIME MANAGEMENT

Relevant For Construction/ Contracts Managers,
Contract/ Project Executives, Officers,
Administrators & Assistants



**COST
EFFICIENCY**

**CIDB Approved
10 CCD Points
Per Session**



<https://forms.gle/adCE3YH9r6gL2VU2s>



Master of Project Management

in collaboration with:



Wholly owned by UTAR Education Foundation



Project managers are increasingly demanded to effectively manage complex projects in a wide range of industry sectors, such as construction, architecture, engineering, information technology, government and event management.

The Master of Project Management offers furtherance of knowledge, skills and abilities in managing projects and practical application of theory to develop student's capability in responding to current and emerging issues and trend. The programme approaches the learning from three dimensions, namely

- Contribution of Science:** Graduates who are proficiency in both theoretical and practical knowledge in project management
- Profession and societal interest:** Graduates who are capable of fostering critical thinking and analyses from the perspective of professionalism, ethics and societal responsibilities, and in the interest of the clients.
- Practicality:** Graduates who are able to apply scientific knowledge of project management in solving problem, and improving the existing process and embrace lifelong learning in project environment. This is to be done by developing the practical skills in communication, leadership and entrepreneurial, as well as information management.

Programme Uniqueness

- Pathways to management position
- Leadership and entrepreneurship development
- Balanced approach between theoretical and experiential learning
- Integrated research project to real business issue
- Experienced & qualified facilitators
- Collaboration with the Chartered Institute of Building (CIOB) Malaysia

Programme Master of Project Management

MQA Approval (R2/340/7/0449)(01/27)(A10780)

Structure **By Coursework**
Coursework (31 credit hours)
Project (9 credit hours)

Mode **Conventional with Blended Learning (physical and online classrooms)**

Duration of Study **Full-time**
1 year (Max 4 years)
Part-time
2 years (Max 6 years)

Intake **Full-time: May**
Part-time: January, May

Classes Conducted **Lee Kong Chian Faculty of Engineering and Science**
Sungai Long Campus

Who Should Enrol

The Master of Project Management is designed for those who are looking to enter or advance in project management.

Most suitable for adult learners from the construction and the built environment professionals, practitioners or personnel seeking opportunities to upskill, reskill or obtain certifications that demonstrate competencies achieved; to improve employability or for career enhancement & advancement opportunity with industry connections.

Ideally, applicants with prior relevant education or work experience will be an added advantage.

Programme Structure

Coursework: 7 major courses and 4 electives; and Project

Courses Conducted By CIOB Malaysia As Part Of The HRDCorp. Claimable Programme with CIDB CCD Point Endorsement.

With Courses Conducted Via The Industry Sought After In-person Competency/ Experiential Based Training & Learning (CBT/ EBL) Approach, Focusing On Specific Knowledge, Skills, Attitudes Or Competencies, In A Measurable Or Demonstrable Manner; Complemented By The CIOB Malaysia Construction & Contract Management Competency (CCMC) Development Programme Modules

Project Risk & Procurement Management

Project Schedule, Cost and Quality Management

Workplace Safety and Health

Project Resource Management

*subject to the APBL/C process for credit transfer upon registration as a UTAR student.

Majors taught in UTAR

Project Management Framework

Project Knowledge & Communication Management

Research Methodology

Project

Elective

Facilities Management

Project Financial Management

Construction Cost Planning and Control

Strategic Management

Engineering Management

Information Security Over Internet

Renewable Energy

Global Sustainability

Entry Qualification Requirements

- (1) A Bachelor's Degree in the field or related fields with CGPA of 2.75 and above or equivalent as approved by the Senate; or
- (2) A Bachelor's Degree in the field or related fields with CGPA of 2.00 and above but less than CGPA of 2.75, or equivalent as approved by the Senate subject to rigorous internal assessment;
- (3) Candidates without a Bachelor's Degree in the related fields or relevant working experience must undergo appropriate prerequisite courses determined by UTAR and meet the minimum CGPA set out in (1) and (2).

English Language Requirements

In addition to the academic requirements, the applicant must meet one of the following English Language requirements.

- IELTS Academic: 6.0
- TOEFL (iBT): 60
- Cambridge English Qualification and Tests: 169 (High B1 Level in CEFR)
- Pearson Test of English (PTE): 59
- MUET Band: 4

Application for Admission

Online applications for postgraduate admission could be accessed at <https://ipsr.utar.edu.my/Apply.php>

For more information, please contact:

Division of Programme Promotion
UNIVERSITI TUNKU ABDUL RAHMAN (060124)
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Kampar Campus

Jalan Universiti, Bandar Barat,
31900 Kampar, Perak, Malaysia.
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Sungai Long Campus

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On

Managing Time, Cost & Quality For Construction & Contract Execution

HRDCorp. Claimable Sessions @ RM680.00/ Pax

Session Day	Session Titles
One (01) Thu., 02 Jul. 26 APEL(C) 01.01	04PS101 Best Practices Of Effective Project Planning, Scheduling, Monitoring & Control; & 04PS203 Application Of Critical Path Analysis/ Method (CPA/ CPM) For Project Planning, Scheduling, Monitoring & Control
Two (02) Sat., 04 Jul. 26 APEL(C) 01.02	04PS205 Effective Project Planning & Scheduling Using Project Linked Bar Chart For Construction; & 04PS304 Project Baseline Management For Progress Monitoring & Delay Management
Three (03) Tue., 07 Jul. 26 APEL(C) 01.03	09IT703 Project Planning, Scheduling & Control With Microsoft Project I; & 09IT704 Project Planning, Scheduling & Control With Microsoft Project II

**Registration Dateline For Sessions Day 01 To Day 03
On Or Before Mon., 29 Jun. 26**

**Time Of Session: 09:00 To 18:00 (Inclusive Of Morning & Afternoon
Tea & Coffee With Light Refreshment & Lunch)**

Venue: Training Room

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5th Floor 8 Jalan Bangsar Utama 9

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Session Day	Session Titles
Four (04) Thu., 16 Jul. 26 APEL(C) 01.04	04PS301 Project Planning & Scheduling For Tendering & Estimating; & 03TE101 Best Practices In Effective Tendering & Cost Estimating
Five (05) Sat., 18 Jul. 26 APEL(C) 01.05	03TE102 Best Practices In Tender Documentation & Estimating Procedures; & 03TE501 Tendering & Estimating Project Preliminaries & The Project Site Layout Plan
Six (06) Tue., 21 Jul. 26 APEL(C) 01.06	03TE502 Best Practices Of Effective Project Cost Monitoring & Control In Contract Execution; & 03TE503 Construction Change Management In Cost Monitoring & Control In Contract Execution

**Registration Dateline For Sessions Day 04 To Day 06
On Or Before Mon., 13 Jul. 26**

**Time Of Session: 09:00 To 18:00 (Inclusive Of Morning & Afternoon
Tea & Coffee With Light Refreshment & Lunch)**

Venue: Training Room

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HRD Corp. Claimable Sessions @ RM680.00/ Pax

Session Day	Session Titles
Seven (07) Thu., 30 Jul. 26 APEL(C) 01.07	06SM401 Importance & Best Practices Of Quality Control In Construction; & 06SM404 Importance & Best Practices Of Quality Assurance In Construction
Eight (08) Sat., 01 Aug. 26 APEL(C) 01.08	04PS306 Project S-Curve & Earned Value Analysis (EVA) From Project Performance Measurement To Budgeting & Forecasting; & 06SM408 Application Of ISO 9000 Quality Management System For Construction
Nine (09) Tue., 04 Aug. 26 APEL(C) 01.09	06SM410 Application Of Total Quality Management (TQM) & Continuous Improvement (Kaizen) For Construction; & 06SM421 Development Of Quality Assessment (QLASSIC) & The Construction Quality Management System (CQMS)

**Registration Dateline For Sessions Day 07 To Day 09
On Or Before Mon., 27 Jul. 26**

**Time Of Session: 09:00 To 18:00 (Inclusive Of Morning & Afternoon
Tea & Coffee With Light Refreshment & Lunch)**

Venue: Training Room

Chartered Institute of Building (CIOB) Malaysia

5th Floor 8 Jalan Bangsar Utama 9

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