



FREQUENTLY ASKED QUESTIONS (FAQ)

CONSTRUCTION INDUSTRY VACCINATION PROGRAM (CIVac)

1. What is CIVac?

The **Construction Industry Vaccination Program (CIVac)** is an effort by the Construction Industry Development Board (CIDB) Malaysia led by the Ministry of Works, to accelerate the vaccination uptake among the construction workforce to achieve herd immunity and reduce the number of COVID-19 workplace clusters. This would protect the well-being of employees and consequently help expedite Malaysia's economic recovery.

CIVac is to complement **National COVID-19 Immunisation Program (PICK)** to accelerate immunisation of the Rakyat by The Special Committee on COVID-19 Vaccine Supply Access Guarantee (JKJAV) co-chaired by the Ministry of Science, Technology and Innovation (MOSTI) and Ministry of Health (MOH).

The CIVac will be implemented by CIDB Holdings Sdn Bhd (a wholly own subsidiary of CIDB Malaysia) administered by CIDB Malaysia.

2. The Targeted Participants for CIVac

The companies / employers and workers that are eligible for CIVac are as follows:

COMPANIES / EMPLOYERS	WORKERS
1) Contractors	1) Construction Workers
2) Developers	2) Construction Supervisors
3) Consultants	3) Construction Project Managers
4) Concessioners (Toll Operator/Maintenance)	4) Administrative Personnel
5) Construction Product Suppliers	

3. Is the vaccination free? What is the fee?

Vaccines are FREE. The Government through Ministry of Health will supply the vaccines without cost to CIVac.

Companies/ Employers will only have to pay for the administration fee incurred in administrating the vaccination program which includes infrastructure of venue, administrative cost and medical team requirement.

CIVac fee is RM90.00 per pax (inclusive of Sales and Service Tax (SST)) for both doses.

4. When can my company register? Is there any deadline for the submission?

Registration will commence on **21st June 2021 (Monday) by 3.00 pm.** Companies are required to read the FAQ and Terms and Conditions of the program which will be available on www.cidb.gov.my and www.cidbholdings.com.my.

The first phase of CIVac, registration is open for first 40,000 pax for Kuala Lumpur and Selangor. It is based on first come, first served basis.

Application of the vaccination programme for construction workers can only be made through company/employer.

It is a prerequisite for companies to ensure all their workers participating in CIVac have registered in MySejahtera for PICK.

For every submission, registration is limited to 100 employees. The company will need to make new submission for additional numbers.

5. Is the vaccination through CIVac mandatory for all employees and employers?

CIVac participation is on voluntary basis. Construction Industry companies and employees are encouraged to register for CIVac to help accelerate the immunization rate of the community.

6. Can the company include dependents of employees in the application?

NO. This initiative is strictly for workers and does not extend to dependents, family members and close associates.

7. How would CIVac be implemented?

Vaccination through CIVac will be implemented at selected locations throughout Malaysia in phases. These locations will be determined by CIDB and approved by Covid-19 Immunisation Task Force (CITF).

Tentatively TWO phases are being targeted.

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|---------|---|
| Phase 1 | a. CIDB Convention Centre (CCC), Jalan Chan Sow Lin
b. Selangor; Shah Alam |
| Phase 2 | a. Seberang Prai, Penang
b. Johor Baharu, Johor
c. Kuantan, Pahang |

Note: Locations and Dates are subjected to changes by the organizer.

8. Can a company set up their own Vaccination Centre?

A company/ employer may also conduct their own Vaccination Program. Please contact CITF directly for that purpose.

<https://www.vaksinovid.gov.my/>

9. How would the company and employee be notified if the application is approved?

Appointment information such as the date and location of vaccination will be notified to the employee via **MySejahtera** and/ or **SMS**. Company representative as registered in the application will be notified via email.

Please take note that all appointment confirmation will only be notified once the **payment had already been approved** by CIDBH. All payment must be made prior to vaccination appointment confirmation and within 48 hours upon issuance of Pro-Forma Invoice.

Recipient will be notified via MySejahtera on the vaccination date and PPV location, minimum **THREE DAYS** prior to vaccination date.

10. I have registered to participate in PICK through MySejahtera or through State-organized Immunisation Program. What will happen to my application if I choose to participate in CIVac?

The Government has assured that anyone who register for vaccination will be eligible to be vaccinated regardless of the Immunisation Programme.

It is a **pre-requisite for employees to register for PICK** through MySejahtera before company registers for CIVac.

If the employee has received an earlier vaccination date under PICK, AstraZeneca Opt-in Programme or any other program, the employee **SHALL NOT be allowed** to enrol for vaccination under CIVac.

11. Can I change the vaccination date under CIVac once assigned to me?

You are **COMPULSARY** to follow the COVID-19 vaccination date and time as scheduled in MySejahtera. Should there be any issues, kindly email the Secretariat for further inquiries vaksin@cidbh.com.my

12. Can I request a specific type of vaccine to be administered to me?

All vaccines are being administered by MOSTI and based on location of the PPV. **You are not allowed to choose** the type of vaccines.

13. What if the number of workers present on the vaccination day is less than the number of workers registered?

The payment to PPV is governed by the contract entered into between the participating company/ employers and the CIVac Operator via Registration Confirmation, CIVac Terms & Conditions and Proforma Invoice received. Once a company is notified of the vaccination date, the centre will make arrangements for vaccination for the registered number of employees.

It is the responsibility of the company/ employers to ensure all employees selected for this programme are present on the vaccination day. Companies **ARE NOT ALLOWED** to make any replacement of workers. **Fee paid are not refundable.**

14. In the event the employee registered for CIVac leaves the Company before full immunisation, will the company still be required to bear the cost of the subsequent vaccination?

Companies are required to bear in full fee for its workers and it is to be paid prior to confirmation of vaccination appointment.

Companies shall encourage its employees to complete their full immunisation requirements.

15. CIVac requires companies to pay for the vaccination of its employees. Can the company deduct its employees' salary to reimburse the payment?

All costs under this programme must be borne by the company/ employer.

16. As the company representative (PIC), I received confirmation via email that my company's application for vaccination at selected CIVac has been approved. What arrangement does my company need to prepare?

Once informed of the date of vaccination, companies are required to make the following arrangements:

- a. To ensure that the workers are registered at MySejahtera
- b. PIC is to bring along the Registration Confirmation sent by the secretariat, proof of payment made and the employees list to the PPV
- c. To ensure all registered workers fill-up **CIVac Consent Form** and completed form is to be submitted at PPV. The purpose is to reduce waiting time.
- d. All employees are to bring their smart-phones and MySejahtera apps accordingly (if any)
- e. To arrange the necessary logistics for the workers to and from the PPV.
- f. To follow SOP and present at the PPV only at **30 minutes** before the appointment.

17. How to register?

Companies can register through <https://vaccine.cidblink.com>. Companies are required to read the CIVac Registration User Manual available at the website.

18. Whom should I refer to for further enquiries?

For further inquiries, please contact CIVac secretariat as below;

Website : <https://vaccine.cidblink.com>.

Email : vaksin@cidbh.com.my or

Tel : **+603-4042 8880**

Operating Hours: **Monday to Friday, 9:00 am to 4.30pm.**

19. How do I make a payment?

All payment must be made prior to vaccination appointment confirmation. **NO** Company Cheques accepted and payment to be made **within 48 hours** upon issuance of Pro-Forma Invoice.

If payment is not made within 48 hours, registration made will be void by the system.

Payment for CIVac to be made online to the account below. Company Name is to be noted down **and proof of payment MUST be uploaded** with your registration;

Account Name : CIDB Holdings Sdn. Bhd.

Account Number : 5642 9432 3318

Bank : Malayan Banking Berhad

CONSTRUCTION INDUSTRY DEVELOPMENT BOARD (CIDB) MALAYSIA
19 JUNE 2021